

DIGITAL NIGHT LIGHT CAFÉ PROJECT WORKER

JOB DESCRIPTION



TERMS AND CONDITIONS

Post Title: Digital Night Light Café Project Worker
Employed by: Acts Trust
Hours: 3 Hours per week
Location: Home-based
Salary: £26,228 (WTE) pro rata £2098
Benefits include: Personal Wellbeing and CPD Budgets
Term: Until 31/3/29 (with the potential to extend, subject to NHS funding)



DESCRIPTION AND PURPOSE

Act Trust is a dynamic Lincoln-based charity founded by Alive Church with a mission to Empower People to End Poverty. To fulfil our mission, we mobilise volunteers and run projects which are constantly adapting and developing. These currently include:

- **Lincoln Foodbank:** Providing emergency food for people in crisis
- **Restore Programme:** Supporting people to overcome poverty causes through skills and knowledge development (Life Skills, Money Management, Employability, Wellbeing and International Welcome Café)
- **Night Light Cafés:** Non-clinical, out-of-hours safe spaces every day of the week to support people's mental health in partnership with the NHS and local churches and charities
- **Community Grocery:** Providing low-cost food shopping for membership, alongside support

We are a **passionate** and **determined** team who love to **learn** and **serve** together. And with 15 years of experience working in the City, we are a **bold, empowering** and **reputable force for good**.

The **Night Light Café Project** has emerged from a partnership between Acts Trust, Greater Lincoln Active Faith Network (Transform Lincoln) and the NHS. Café settings have been established in various locations around the county in partnership with multiple churches and charities. The Twilight Café is part of this network and provides support for young people and their families.

The purpose of the Digital Night Light Project Worker is to support and attend the new digital offer of Night Light Cafés for those who need support but are unable to attend a physical café in person. This includes participating in group video calls and supporting with communication and preparation.

KEY RESPONSIBILITIES

Attending the Digital Night Light Café Offer

- Participating in Digital Night Light Sessions, helping with conversations and activities
- Ensuring all guests are included and welcome
- Be alert to individuals who may need additional support and help to signpost
- Be mindful of Safeguarding responsibilities

Preparation and communication

- Support the Digital Network Café Coordinator with the preparation of activities for sessions
- Support the Digital Network Café Coordinator with communicating with café attendees to ensure they are able to participate

Any other duties as requested by the Digital Night Light Café Coordinator, Night Light Managers, CEO, Senior Leadership Team and Board of Acts Trust, including attending charity-wide events and meetings.

WHY THIS ROLE MATTERS

Night Light Cafés have a huge, positive impact on people's Mental Health. We want this service to be fully inclusive. Many people struggle to come to a Café in person for a variety of reasons (such as health, mobility, child care responsibilities, and anxiety). Your role will enable you to use your unique skills and talents to support people around Lincolnshire; improving mental wellbeing, reducing reliance on clinical services, and genuinely saving lives.

WHY JOIN US?

Use your talent to improve people's lives
Work closely with a motivated and supportive team
Play your part in our Mission to Empower People to End Poverty

ABOUT YOU (PERSON SPECIFICATION)

Experience:	Essential/Desirable
Experience of working with people with poor mental health	Desired
Experience of running group sessions	Desired
Experience of running group video calls	Desired
Skills and abilities:	
Excellent interpersonal skills, enabling the post holder to relate well to people from all backgrounds and ethnicities	Essential
Good communication skills – both written and verbally	Essential
Confident/ able to work on own initiative and as part of a team	Essential
Able to prioritise work and demands	Essential
Positive outlook	Essential
Imaginative and creative	Desired
Education and training:	
Computer-literate with knowledge of Google Docs	Desired
Other	
Have a willingness to be trained	Essential
Happy to work flexible hours	Essential
Has a passion to work within effective community-run services	Essential
Consent to a Disclosure and Barring Service (DBS) check if one is not already in place.	Essential

Acts Trust actively seeks to recruit the right mix of talent, skills and potential, promoting equality for all, and welcomes applications from a wide range of candidates. We select candidates for interview when their skills, experience, and commitment to our values best match the needs of the role and the organisation. As we are a Christian Charity who primarily works through church partnerships, you will be happy to support and uphold our Christian values and participate in occasional worship services, prayer meetings and events.

Application Deadline: 26th May at 9am

Please download an application pack from the Jobs page on our website [Jobs - Acts Trust](#)